



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Scale of Fees & Charges



New Hinckley Leisure Centre

2017 / 2018
Operative from 1st April 2017

Scale of Fees and Charges 2017/18

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Scale of Fees and Charges 2017/18

The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.

VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4th January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

CATEGORY	VAT	2016/17	2017/18	% increase
		£		
CEMETERIES				
Interments				
of the body of a child up to the age of 18 yrs. inclusive. <i>Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply.</i>	Non-Business	No Charge	No Charge	-
of the body of a person whose age exceeded 18 yrs. (Inc. Caskets & Brick Graves)				
Single depth grave	Non-Business	427.00	436.00	2.11%
Double depth	Non-Business	493.60	504.00	2.11%
Triple depth grave	Non-Business	565.50	577.00	2.03%
of a Cremation Casket in a grave				
Casket depth / Ashes scattered under turf	Non-Business	128.50	131.50	2.33%
Double depth / In a brick grave or kerbed/concrete top	Non-Business	200.00	204.00	2.00%
Scattering of cremated remains	Non-Business	100.00	102.00	2.00%
Sexton led interment - No Funeral Director (in addition to above charges)	Non-Business	33.50	34.25	2.24%
Memorial repair	Non-Business	POA	POA	-
Note: - If resident outside Special Expense Area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than five years immediately prior to their death. - where available, work in the Cemeteries on Saturdays or Sundays will attract double fees				
Exclusive Rights of Burial for 70 Years				
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/Ashes Interment)	Non-Business	300.00	306.50	2.17%
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Special Expense Area	Non-Business	No Charge	No Charge	-
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Outside Special Expense Area, but within Borough	Non-Business	200.00	204.00	2.00%
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Outside of the Borough (Double Fees)	Non-Business	400.00	408.00	2.00%
Note: -Should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (i.e. single fee for Special Expense Area, Double fees for outside the Borough)				
Grave plot 240 x 120cm (8'x4')	Non-Business	580.00	592.00	2.07%
Reservation Fee	Non-Business	100.00	102.00	2.00%
Reassignment / Transfer of Deed (If to spouse 50% reduction)		50.00	51.00	2.00%
Extension to ERoB 30yrs (1/2, 70yrs fee)		see above	see above	
Note: - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply.				
Rights to Erect Memorial on a Grave Plot				
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4') Kerb (where permitted)	Non-Business	138.50	141.50	2.17%
A memorial not exceeding 50cm (1'8") high Memorial kerb (In Garden of Rest)	Non-Business	77.10	78.50	1.82%
Install plaque on remembrance wall	Non-Business	110.50	113.00	2.26%
Additional Inscriptions	Non-Business	89.60	91.50	2.12%
# Note conditions apply to size of memorials in children's section and casket section		61.50	63.00	2.44%
Note: - Right to erect replacement memorials no charge. Changed memorials priced as above.				
Other Charges (incl. VAT)				
Entries in Book of Remembrance per line	Standard Rated	35.00	36.00	2.86%
Copy of Book of Remembrance page	Standard Rated	10.10	10.25	1.49%
Service in Cemetery Chapel	Non-Business	110.50	112.70	1.99%
Exhumations	Non-Business	Triple interment fees	Triple interment fees	-
Memorial Bench - Subject to Location availability	Standard Rated	1,077.00	1,100.00	2.14%
Memorial Tree - Subject to Location availability	Standard Rated	296.00	302.00	2.03%
Memorial plaque free standing (incl installation)	Standard Rated	405.00	413.50	2.10%
Search and Copy per burial record (where death occurred more than 5 years before search)	Standard Rated	10.10	10.25	1.49%
Soil removal from grave side for burial	Exempt	110.50	113.00	2.26%
Copy of entry in burial register	Standard Rated	2.05	2.10	2.44%
Natural burials / woodland scattering = same prices as for traditional burials/scatterings	Non-Business	POA	POA	-

CATEGORY		VAT	2016/17	2017/18	% increase
			£		
GREEN SPACES & EVENTS					
Professional Fees					
Professional Fees	Parks & Cemetery matters/ staff led activities/ hour	Standard Rated	42.75	44.00	2.92%
Lost Keys		Standard Rated	32.35	33.00	2.01%
Bowls – Hollycroft Park					
Season Ticket -	Over 60 or Students under 18 in full-time education	Exempt	54.60	55.75	2.11%
	Ordinary	Exempt	77.85	79.50	2.12%
Per Hour	Over 60 or Students under 18 in full-time education	Standard Rated	3.50	3.60	2.86%
	Ordinary	Standard Rated	6.20	6.30	1.61%
Note: - New members first season green fees = 25% discount					
Part Season Ticket - from July onwards 50% reduction					
Tennis – Hollycroft Park					
Per Court per Hour	Adult	Standard Rated	7.10	7.25	2.11%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	5.30	5.40	1.89%
	Over 60 or Students under 18 in full-time education	Standard Rated	4.70	4.80	2.13%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	3.55	3.60	1.41%
	Mixed (Adult & Concession)	Standard Rated	5.75	5.85	1.74%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	4.35	4.45	2.30%
Tennis Balls & Rackets	Penalty - Lost Balls	Standard Rated	2.60	2.65	1.92%
	Penalty - Lost / Damaged Tennis Racket	Standard Rated	10.10	10.25	1.49%
Pitch & Put – Hollycroft Park					
Adult		Standard Rated	3.25	3.30	1.54%
Junior		Standard Rated	1.65	1.70	3.03%
Golf Balls & Clubs -	Penalty - lost Balls	Standard Rated	2.60	2.65	1.92%
	Penalty - lost Clubs	Standard Rated	10.10	10.25	1.49%
Groups of 10 or more students under 18 in full time education (price per person)		Standard Rated	1.40	1.45	3.57%
Hollycroft Park, Argents Mead, Parks & Open Spaces					
Hire of Bandstand, Parks and Open Spaces (Commercial Events) per day		Exempt	345.00	350.00	1.45%
Hire of Bandstand (Community Events) per day		Exempt	No Charge	No Charge	-
Hire of Bandstand (Registered Charities) per day		Exempt	No Charge	No Charge	-
Hire of Bandstand (Schools)		Exempt	No Charge	No Charge	-
Parks and Open Spaces (Fair & Circuses)		Exempt	387.00	387.00	0.00%
Bond (Fairs & Circuses)		Exempt	627.00	640.00	2.07%
Community / Non Profit Making Organisations		Exempt	No Charge	No Charge	-
Registered Charities		Exempt	No Charge	No Charge	-
Commercial use of Parks and Open spaces for Fitness Training or Dog Training (Annual Licence Fee)		Exempt	104.50	107.00	2.39%
Events					
Food Stalls		Standard Rated	65.00	66.50	2.31%
Other Stalls		Standard Rated	POA	POA	-
Leisure Activities including Rides		Standard Rated	45.50	46.50	2.20%
Daily Right to Sell Ice Cream at an event		Standard Rated	65.00	66.50	2.31%
Football & Cricket Pitches					
Pitch per 11 matches (per season)					
	Team in the Borough pitch only	Exempt	259.00	264.50	2.12%
	Team in the Borough pitch with changing room	Exempt	517.00	528.00	2.13%
	Team Outside Borough pitch only	Exempt	350.00	357.50	2.14%
	Team Outside Borough pitch with changing room	Exempt	647.00	660.50	2.09%
Casual lettings - Per Match facilities:	Teams in the Borough	Standard Rated	70.00	71.50	2.14%
	Teams outside Borough	Standard Rated	80.00	81.50	1.88%
Casual lettings - Per Match without facilities:	Teams in the Borough	Standard Rated	37.50	38.50	2.67%
	Teams outside Borough	Standard Rated	47.50	48.50	2.11%
Junior					
Junior pitch only		Exempt	129.50	132.25	2.12%
Junior with pavilion			259.00	264.50	2.12%
Pavilion only		Standard Rated	1/2 fee with facilities	1/2 fee with facilities	-
Practice pitch - per session (max 2 hours)		Standard Rated	18.20	18.60	2.20%

CATEGORY	VAT	2016/17	2017/18	% increase
		£		
Allotments				
Existing Tenants - Rent per 83.61m ² (100yds ²) per annum or pro rata with water *	Non-Business	17.20	17.55	2.03%
- Rent per 83.61m ² (100yds ²) per annum or pro rata without water *	Non-Business	12.15	12.40	2.06%
New Tenants - Rent per 83.61m ² (100yds ²) per annum or pro rata with water	Non-Business	17.20	17.55	2.03%
- Rent per 83.61m ² (100yds ²) per annum or pro rata without water	Non-Business	12.15	12.40	2.06%
Clearance of overgrown plot up to 150 m2	Non-Business	25.00	25.50	2.00%
150 m2 and over	Non-Business	35.00	35.75	2.14%
Strimming of plot up to 150 m2	Non-Business	20.00	20.50	2.50%
150 m2 and over	Non-Business	30.00	30.50	1.67%
Rotavation of plot up to 150 m2	Non-Business	60.00	61.25	2.08%
150 m2 and over	Non-Business	75.00	76.50	2.00%
Application of weedkiller of plot up to 150 m2	Non-Business	30.00	30.50	1.67%
150 m2 and over	Non-Business	40.00	41.00	2.50%

Note:- All tenants over 60 to receive a 25% discount

* 50% Reduction for existing tenants over 60 if occupied prior to April 2008

Countryside Management

Guided Walks / staff led activities

Educational - Per Adults	Exempt	POA	POA	-
Educational - Per Child	Exempt	POA	POA	-
Non Educational - Per Adult	Exempt	POA	POA	-
Non Educational - Per Child	Exempt	POA	POA	-
Timber per trailer full (subject to availability)	Standard Rated	55.00	56.00	1.85%
Bark chippings per trailer full (subject to availability)	Standard Rated	55.00	56.00	1.85%
Delivery of Timber / Chippings	Standard Rated	POA	POA	-

CATEGORY	VAT	2016/17	2017/18	% increase
		£		
LICENCES				
Taxis				
Hackney Carriage Vehicle Licence	Non-Business	236.00	236.00	0.00%
Private Hire Vehicle Licence	Non-Business	236.00	236.00	0.00%
Private Hire Operators Licence (5 Year validity Period from 1 October 2015)	Non-Business	222.00	222.00	0.00%
Private or Hackney Carriage Drivers Licence (3 Year validity Period from 1 October 2015)	Non-Business	142.00	142.00	0.00%
Transfer Hackney Carriage / Private Hire Vehicle Licence	Non-Business	52.50	80.00	52.38%
Hackney Carriage/ Private Hire				
Replacement driver's badge or vehicle licence	Non-Business	18.50	18.50	0.00%
Replacement vehicle plate	Non-Business	28.00	28.00	0.00%
Failure to attend public carriage test or second re-test	Non-Business	73.50	73.50	0.00%
Supply of list of Hackney Carriage/ Private Hire vehicle operators	Non-Business	40.00	40.00	0.00%
HCV - PHV Environmental Conversion (LPG,CNG,Hybrid,Elec)	Non-Business	198.00	198.00	0.00%
Sex Establishments				
Sex Shop / Sexual Entertainment Venue	Non-Business	1,000.00	1,000.00	0.00%
Renewal	Non-Business	750.00	750.00	0.00%
Variation of Licence	Non-Business	250.00	250.00	0.00%
Transfer of Licence	Non-Business	250.00	250.00	0.00%
Gambling Act 2005				
Premises				
Premises Licence	Non-Business	800.00	800.00	0.00%
Annual Fee	Non-Business	250.00	250.00	0.00%
Variation Fee	Non-Business	800.00	800.00	0.00%
Change of Circumstance	Non-Business	25.00	25.00	0.00%
Transfer of Licence	Non-Business	285.00	285.00	0.00%
Re-instatement fee	Non-Business	285.00	285.00	0.00%
Provisional Statement	Non-Business	800.00	800.00	0.00%
Copy of Licence	Non-Business	25.00	25.00	0.00%
Alcohol Licenced Premises Gaming Machine Permit				
New Grant	Non-Business	150.00	150.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Transfer of Licence	Non-Business	25.00	25.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Notification of 2 machines	Non-Business	50.00	50.00	0.00%
Prize Gaming Permit				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
Unlicenced FEC Gaming Machine				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
Club Gaming Permits				
Grant	Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Renewal	Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%

CATEGORY		VAT	2016/17	2017/18	% increase
			£		
Club Machine Permits					
Grant		Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Existing Operator Grant		Non-Business	100.00	100.00	0.00%
Variation		Non-Business	100.00	100.00	0.00%
Renewal		Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Annual Fee		Non-Business	50.00	50.00	0.00%
Copy of Permit		Non-Business	15.00	15.00	0.00%
Small Society Lottery Registration					
Small Society Lottery Registration		Non-Business	40.00	40.00	0.00%
Small Society Lottery Annual Fee		Non-Business	20.00	20.00	0.00%
Licensing Act 2003					
New Premises (subject to NNDR Band)	Band A	Non-Business	100.00	100.00	0.00%
	Band B	Non-Business	190.00	190.00	0.00%
	Band C	Non-Business	315.00	315.00	0.00%
	Band D	Non-Business	450.00	450.00	0.00%
	Band E	Non-Business	635.00	635.00	0.00%
Annual Fees (subject to NNDR Band)	Band A	Non-Business	70.00	70.00	0.00%
	Band B	Non-Business	180.00	180.00	0.00%
	Band C	Non-Business	295.00	295.00	0.00%
	Band D	Non-Business	320.00	320.00	0.00%
	Band E	Non-Business	350.00	350.00	0.00%
Personal License		Non-Business	37.00	37.00	0.00%
Temporary Event Notices		Non-Business	21.00	21.00	0.00%
Minor Variation		Non-Business	89.00	89.00	0.00%
Theft / Loss of Premises License Summary		Non-Business	10.50	10.50	0.00%
Application for Provisional Statement		Non-Business	195.00	195.00	0.00%
Change of Name & Address		Non-Business	10.50	10.50	0.00%
Application for License Variation - Specify Individual as Premises Supervisor		Non-Business	23.00	23.00	0.00%
Application to display mandatory alcohol condition for community premises		Non-Business	23.00	23.00	0.00%
Application for transfer of Premises License		Non-Business	23.00	23.00	0.00%
Interim Authority Notice		Non-Business	23.00	23.00	0.00%
Theft / Loss of Certificate of Summary		Non-Business	10.50	10.50	0.00%
Notification of Change of Rules / Name of Club		Non-Business	10.50	10.50	0.00%
Notification of Change of Address of Club		Non-Business	10.50	10.50	0.00%
Theft / Loss of Certificate of Temporary License		Non-Business	10.50	10.50	0.00%
Theft / Loss of Certificate of Personal License		Non-Business	10.50	10.50	0.00%
Right of Freeholder to be Notified of Licensing Matters		Non-Business	21.00	21.00	0.00%

CATEGORY	VAT	2016/17	2017/18	% increase	
		£			
MARKETS					
Rival Markets					
1 day event	Non-Business	157.00	160.00	1.91%	
2 day event	Non-Business	266.00	272.00	2.26%	
3 day event	Non-Business	308.50	315.00	2.11%	
Street Trading Consents					
Annual Consent	Non-Business	970.00	970.00	0.00%	
Daily Consent	Non-Business	100.00	100.00	New charge	
Animal Establishments					
Riding Establishments *	Non-Business	115.00	117.50	2.17%	
Pet Shops *					
Ordinary	Non-Business	105.00	107.20	2.10%	
Where dangerous wild animals sold *	Non-Business	240.00	240.00	0.00%	
Animal Boarding *					
Home Boarders	Non-Business	80.00	81.70	2.13%	
Commercial Boarders					
		<25 animals boarded			
	Non-Business	115.00	117.50	2.17%	
	Non-Business	25 – 49	122.00	124.50	2.05%
	Non-Business	50 – 150	135.00	138.00	2.22%
	Non-Business	> 150			
Dog Breeding *	Non-Business	125.00	127.60	2.08%	
Dangerous Wild Animals *	Non-Business	2 yr. licence	125.00	127.60	2.08%
Zoos *	Non-Business	550.00	600.00	9.09%	
Note:- * Plus vet's fees where applicable					
Registration					
Skin Pierces (1 off reg. Fee)					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	120.00	130.00	8.33%	
Cosmetic Skin Piercing & Skin-colouring					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	120.00	130.00	8.33%	
Hairdressers (1 off Registration Fee)					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	120.00	130.00	8.33%	
Reprinting of Animal Licence	Non-Business		10.50	New charge	
CAR PARKS					
Car Park Fees					
Short Stay					
Up to 1 hour	Standard Rated	0.50	0.50	0.00%	
Over 1 hour and up to 2 hours	Standard Rated	1.00	1.00	0.00%	
Over 2 hours and up to 3 hours	Standard Rated	1.50	1.50	0.00%	
Over 3 hours and up to 4 hours	Standard Rated	2.60	2.60	0.00%	
Over 4 hours	Standard Rated	4.80	4.80	0.00%	
Long Stay					
up to 5 hours	Standard Rated	1.30	1.30	0.00%	
Over 5 hours	Standard Rated	2.40	2.40	0.00%	
Season Tickets (Limited Use)					
Per year from month of issue	Standard Rated	375.00	375.00	0.00%	
Per half year from month of issue	Standard Rated	200.00	200.00	0.00%	
Per quarter from month of issue	Standard Rated	110.00	110.00	0.00%	
Replacement / amendment season tickets	Standard Rated		10.00	New Charge	
Cancellation of PCN were permit incorrectly displayed	Standard Rated		10.00	New Charge	
Per month (valid 1st day of month)	Standard Rated	40.00	40.00	0.00%	
Staff season ticket					
full day	Standard Rated	300.00	Salary sacrifice	0.00%	
half day	Standard Rated	150.00	Salary sacrifice	0.00%	
fixed day per day	Standard Rated	60.00	Salary sacrifice	0.00%	
Residents parking season ticket (restricted availability)	Standard Rated	35.00	40.00	14.29%	
Car Park Fines					
Higher charge fines*	Non-Business	70.00	70.00	0.00%	
Lower charge fines*	Non-Business	50.00	50.00	0.00%	
Advertising on Car Park tickets – please contact 01455 255626					
	Standard Rated	POA	POA	-	
* Fines reduced by 50% for prompt payment (14 days)					
Commercial Display on Car Parks					
Per day	Exempt	175.00	175.00	0.00%	

CATEGORY		VAT	2016/17	2017/18	% increase	
			£			
ENVIRONMENTAL HEALTH						
Pest Control						
Domestic						
	Rats	Standard Rated	20.00	20.00	0.00%	
	Mice	Standard Rated	52.00	53.00	1.92%	
	Insects per treatment	Standard Rated	52.00	53.00	1.92%	
	Insects per call-out where treatment not necessary	Standard Rated	26.00	26.50	1.92%	
	Treatment of mice & insects for persons in receipt of eligible benefit	Standard Rated	26.00	26.50	1.92%	
Business						
	Insects and Rodents – labour per hour or part thereof	Standard Rated	54.70	55.85	2.11%	
	Materials	Standard Rated	Cost + 40%	Cost + 40%	-	
	Minimum Charge	Standard Rated	71.90	73.40	2.08%	
Stray Dogs						
	Kennelling	Per day	Non-Business	16.00	16.35	2.19%
		Per occurrence (statutory fee)	Non-Business	25.00	25.50	2.00%
	Microchipping	Event charges	Standard Rated	12.00	10.00	-16.67%
		Home Visit	Standard Rated		15.00	New charge
Refuse Collection						
	White goods/bulky item collection - 3 items or less	50% reduction available for those on benefits	Non-Business	22.50	23.40	4.00%
	White goods/bulky item collection - 5 items	50% reduction available for those on benefits	Non-Business	34.00	34.70	2.07%
	Each additional white goods/bulky item above 5 items			£6.50 per item	£6.65 per item	2.25%
	Garden waste collection (annual subscription for period 1 April to 31 March)	Non-Business		£24 per bin	£24 per bin	0.00%
	Replacement Bin (lost/stolen/damaged or removed due a sec 46 EPA contravention)	Non-Business		35.00	35.75	2.13%
	1 New Bin (New occupancy)	Non-Business		24.00	24.00	0.00%
	2 New Bins (New occupancy)	Non-Business		48.00	48.00	0.00%
	3 bins and internal caddy (New occupancy)	Non-Business		72.00	72.00	0.00%
	Trade Waste Refuse 1100 litre wheeled bin	Non-Business		POA	POA	-
	Trade Waste Refuse 660 litre wheeled bin	Non-Business		POA	POA	-
	Trade Waste Refuse 240 litre wheeled bin	Non-Business		POA	POA	-
	Trade Waste Recycling 1100 litre wheeled bin	Non-Business		POA	POA	-
	Trade Waste Recycling 660 litre wheeled bin	Non-Business		POA	POA	-
	Trade Waste Recycling 240 litre wheeled bin	Non-Business		POA	POA	-
	Trade Bag (Town Centre only)	Non-Business		£37.00 for a pack of 26	£38.50 per pack of 26	4.05%
Bin Installation (Additional to Contract)						
	Bin Installation	Standard Rated		POA	POA	-
	Empty Additional Bin (per bin per occasion)	Standard Rated		POA	POA	-
	Sweeper Hire			POA	POA	-
	Asbestos removal and disposal			POA	POA	-
Noise Nuisance						
	Return of audio equipment seized	Non-Business		154.50	154.50	0.00%
	Silencing of alarms requiring warrant (any contractors costs to be charged in addition)	Non-Business		127.05	129.75	2.12%
	Silencing of alarms without warrant (any contractors costs to be charged in addition)	Non-Business		64.55	65.90	2.09%
	Works in Default - Recovery of Costs	Non-Business		Cost + 30%	Cost + 30%	-
Other Miscellaneous Charges						
	Food Hygiene Courses	Non-Business		50.00	50.00	0.00%
Food Surrender						
	Certification fee	Non-Business		100.00	100.00	0.00%
	Plus transport for disposal	Non-Business		At Cost	At Cost	-
	Food register per sheet	Non-Business		28.00	28.00	0.00%
	Safer Food Better Business Pack	Non-Business		15.00	15.00	0.00%
	Safer Food Better Business Diary Refill	Non-Business		10.00	10.00	0.00%
	Whole Register	Non-Business		390.00	390.00	0.00%
	Confirmation Certificate for Immigration of Food Business Details	Non-Business		55.00	60.00	9.09%
	Contaminated Land enquiries	Non-Business		69.00	70.50	2.17%
	Register of permits / authorisations	Non-Business		64.00	65.35	2.11%
	Public register - Copies of summaries	Non-Business		27.00	27.60	2.22%
	Radar keys (disabled access to toilets) - purchase price	Non-Business		3.60	0.00	-100.00%
	Analysis Fees - Swimming pool water samples	Standard Rated		40.00	40.00	0.00%
	Health & Safety Statement of Facts	Non-Business		40.00	£40 / Hour	-
	Recharge of officer time	Non-Business		Direct cost + 40%	Direct cost + 40%	-
	Replacement Certificates			20.00	20.00	0.00%

CATEGORY	VAT	2016/17	2017/18	% increase
		£		
Private Water Supply Charges				
Commercial Premises Risk Assessment	Non-Business	£30 / Hour up to maximum £500	£30 / Hour up to maximum £500	0.00%
Small Domestic Risk Assessment	Non-Business	£30 / Hour up to maximum £500	£30 / Hour up to maximum £500	0.00%
Sampling	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Simple Domestic Sample Analysis	Non-Business	25.00	25.00	0.00%
Investigation of Contamination	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Granting of Exceedance Authorisation	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Analysis for Check Monitoring in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £100	Cost plus £13 Admin Fee to max of £100	0.00%
Analysis under Audit Conditions in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £500	Cost plus £13 Admin Fee to max of £500	0.00%

CATEGORY	VAT	2016/17		2017/18		% increase
		£	£	£	£	

Clean Neighbourhoods - Fixed Penalty Notices - Statutory Charges

		Payments after 10 days	Reduction for Early Payment (10 days)	Payments after 10 days	Reduction for Early Payment (10 days)	
Nuisance Parking	Non-Business	100.00	80.00	100.00	80.00	0.00%
Abandoning a vehicle	Non-Business	200.00	180.00	200.00	180.00	0.00%
Litter	Non-Business	80.00	60.00	80.00	60.00	0.00%
Unauthorised Distribution of Literature on Designated land	Non-Business	80.00	60.00	80.00	60.00	0.00%
Graffiti & fly posting	Non-Business	80.00	60.00	80.00	60.00	0.00%
Failure to Produce Authority (Waste Transfer Notes)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Failure to Furnish Documentation (Waste Carriers Licence)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Offences in Relation to Waste Receptacles	Non-Business	60.00	40.00	60.00	40.00	0.00%
Allowing a Dog to Foul in a Public Place	Non-Business	50.00	50.00	50.00	50.00	0.00%
Failure to comply with a Community Protection Notice, under the Anti-social Behaviour, Crime and Policing Act 2014	Non-Business	100.00	80.00	100.00	80.00	0.00%
Breach of public Spaces Protection Order , under the Anti-social Behaviour, Crime and Policing Act 2014	Non-Business			100.00	80.00	New Charge
Fly Tipping S33(1)(a) Environmental Protection Act 1990	Non-Business			400.00	125.00	New Charge

CATEGORY	2016/17	2017/18	% increase
	£	£	
LEISURE CENTRE - (Fees set by the external partner, Places For People Leisure Management Ltd)			
Swimming			
Swimming - Direct Debit (example based on 3 swims per week)	£19.99 (£1.54)	£19.99 (£1.54)	0.00%
Adult	£4.05	£4.30	6.17%
Senior (60 Plus)	£1.85	£2.00	8.11%
Concession (inc. Junior Under 16, unemployed, student)	£2.25	£2.35	4.44%
Disabled	No Charge	No Charge	-
Under 8's (accompanied with adult)	No Charge	No Charge	-
Spectator	No Charge	No Charge	-
Tier one			
Junior Lesson (per half hour)	£4.65	£4.75	2.15%
Adult Lessons (per half hour)	£4.65	£4.75	2.15%
Tots Lessons (per half hour)	£4.65	£4.75	2.15%
New Tier two			
Junior Lesson monthly DD		£22.50	New Charge
Adult Lessons monthly DD		£22.50	New Charge
Tots Lessons monthly DD		£22.50	New Charge
Private Lessons	£20.50	POR	-
Memberships			
Swimming Direct debit (per month)	£19.99	£19.99	0.00%
Swimming - Paid in full (saving £39.89)	£199.90	£199.99	0.05%
Pool Hire			
Private Hire – Main Pool (per 1 hour whole pool)	£72.00	£73.45	2.01%
Private Hire – Main Pool (per 1 hour per lane)	£9.00	£9.30	3.33%
Private Hire – Community Pool (per 1 hour)	£41.80	£42.65	2.03%
Fitness & Health Exercise Classes			
Group Exercise Classes	£5.00	£5.15	3.00%
Adult Rec	£3.90	£4.00	2.56%
Senior Rec / Ladies Rec (2 hours)	£3.90	£4.00	2.56%
Senior Exercise (1 hour)	£2.70	£2.75	1.85%
Aqua Lunchtime	£3.70	£2.75	-25.68%
Junior Fitness Class	£3.70	£3.80	2.70%
Fitness & Health Membership			
All Inclusive Fitness (monthly)	£39.99	£39.99	0.00%
Joint Monthly Fitness	£71.99	£71.98	-0.01%
All Inclusive Fitness (annual)	£399.00	£399.99	0.25%
Joint All Inclusive Fitness (annual)	£719.90	£719.80	-0.01%
Junior Active 11-15yrs - Monthly	£14.90	£14.90	0.00%
Junior Active 11-15yrs - Annual	£149.00	£149.00	0.00%
Concession	£29.99	£29.99	0.00%
Concession - Annual	£299.90	£299.99	0.03%
Corporate	15-20% off all inclusive	15-20% off all inclusive	-
Gym only	£29.99	£29.99	0.00%
Gym Only (annual paid in full)	£239.90	£239.90	0.00%
Fitness & Health Casual			
Gym Induction	£15.40	£15.70	1.95%
Gym Session Casual	£7.80	£7.95	1.92%
Gym Session Concession (9.00am – 5.00pm only)	£4.20	£4.30	2.38%
GP Referral / Heartsmart Session	£2.35	£2.40	2.13%

CATEGORY	2016/17	2017/18	% increase
	£	£	
LEISURE CENTRE - (Fees set by the external partner, Places For People Leisure Management Ltd)			
under 5's activities			
Creepy Crawlies	£3.90	£4.00	2.56%
Creepy Crawlies under 6 months		£0.60	New charge
Coached Activities			
Badminton	£3.90	£3.95	1.28%
Basketball	£3.90	£3.95	1.28%
Football	£3.90	£3.95	1.28%
Trampoline monthly Direct Debit		£17.15	New charge
Holiday Day Camp			
Holiday Activities (8.30-5.45)	£25.15	£25.65	1.99%
Birthday Parties			
Dryside	£105.00	£110.00	4.76%
Minimum 12 Children (1.5 hours) Wetside	£115.00	£115.00	0.00%
Trampoline Party	£115.00	£110.00	-4.35%
Bouncy Castle Party	£105.00	£110.00	4.76%
Extra Lifeguard	£24.10	£22.00	-8.71%
Extra Leader	£15.40	£15.80	2.60%
Adventure Play Party		£110.00	New charge
Sports Halls and Courts			
Adult Badminton Court	£7.80	£8.00	2.56%
Concession (off peak only) Badminton	£4.15	£4.25	2.41%
Half Main Hall Hire	£38.10	£38.90	2.10%
Concession (off peak only) Half Main Hall	£18.25	£18.65	2.19%
Table Tennis Adult	£4.15	£4.25	2.41%
Commercial Bookings			
Commercial Rate Charge to be negotiated			

CATEGORY	VAT	2016/17	2017/18	% increase
Markets				
New traders to be charged half price on first stall for a period of 4 weeks				
Market Stall Licenced Trader				
Saturday Zone A	Exempt	29.40	29.40	0.00%
Second stall	Exempt	22.05	22.05	0.00%
Third and all subsequent stalls	Exempt	14.70	14.70	0.00%
Monday Zone A	Exempt	24.20	24.20	0.00%
Second Stall	Exempt	18.15	18.15	0.00%
Third and all subsequent stalls	Exempt	12.10	12.10	0.00%
Friday Zone A	Exempt	24.20	24.20	0.00%
Second Stall	Exempt	18.15	18.15	0.00%
Third and all subsequent stalls	Exempt	12.10	12.10	0.00%
Saturday Zone B	Exempt	14.70	14.70	0.00%
Second Stall	Exempt	11.03	11.03	0.00%
Third and all subsequent stalls	Exempt	7.35	7.35	0.00%
Monday Zone B	Exempt	12.10	12.10	0.00%
Second Stall	Exempt	9.08	9.08	0.00%
Third and all subsequent stalls	Exempt	6.05	6.05	0.00%
Friday Zone B	Exempt	12.10	12.10	0.00%
Second Stall	Exempt	9.08	9.08	0.00%
Third and all subsequent stalls	Exempt	6.05	6.05	0.00%
Saturday Zone C	Exempt	7.35	7.35	0.00%
Second Stall	Exempt	5.52	5.52	0.00%
Third and all subsequent stalls	Exempt	3.68	3.68	0.00%
Monday Zone C	Exempt	6.05	6.05	0.00%
Second Stall	Exempt	4.54	4.54	0.00%
Third and all subsequent stalls	Exempt	3.03	3.03	0.00%
Friday Zone C	Exempt	6.05	6.05	0.00%
Second Stall	Exempt	4.54	4.54	0.00%
Third and all subsequent stalls	Exempt	3.03	3.03	0.00%
Market Stall Casual Trader				
Saturday Zone A	Exempt	33.00	33.60	1.82%
Monday Zone A	Exempt	27.60	28.20	2.17%
Friday Zone A	Exempt	27.60	28.20	2.17%
Saturday Zone B	Exempt	16.50	16.80	1.82%
Monday Zone B	Exempt	13.80	14.10	2.17%
Friday Zone B	Exempt	13.80	14.10	2.17%
Saturday Zone C	Exempt	8.25	8.40	1.82%
Monday Zone C	Exempt	6.90	7.05	2.17%
Friday Zone C	Exempt	6.90	7.05	2.17%
Charity Stall	Non-Business	POA	POA	-
Farmers Market	Exempt	22.50	22.50	0.00%
Friday Street Trading Consents per pitch	Non-Business	27.60	28.20	2.17%
Saturday Bric a Brac (in Zone B)	Exempt	10.30	10.50	1.94%
Monday Bric a Brac (in Zone B)	Exempt	10.30	10.50	1.94%
Friday Bric a Brac (in Zone B)	Exempt	10.30	10.50	1.94%
Town Centre Commercial Displays	Standard Rated	POA	POA	-
Town Centre Large Commercial Displays (over 6m length over 3m width)	Standard Rated	208.70/day	240/day	15.00%

CATEGORY	VAT	2016/17	2017/18	% increase
COMMERCIAL RENTS				
Rent of Industrial Unit	Exempt	POA	POA	-
Rent unit at Greenfields site	Standard Rated	POA	POA	-
Rent of space in Atkins Building	Standard Rated	POA	POA	-
Rent of retail shops	Exempt	POA	POA	-

MISCELLANEOUS

Copies of Building Regulations & Planning Approvals

Extensive researching of Planning history of site or premises	Non-Business	57.50	58.75	2.17%
Photocopying of other documentation				
Per A4 Sheet	Zero Rated	10p +p&p	10p +p&p	-
Per A3 Sheet	Zero Rated	10p +p&p	10p +p&p	-

Other

Written confirmation of works exempt from Building Regulations	Non-Business	15.00	15.35	2.33%
Written confirmation of non-existence of Building Regulations record	Non-Business	15.00	15.35	2.33%
Written confirmation of completion of work to which Building Regulations applied	Non-Business	15.00	15.35	2.33%
Building Control Surveyor attendance at emergency / enforcement incident of dangerous structure (per hr)	Non-Business	87.00	88.85	2.13%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document)	Non-Business	23.00	23.50	2.17%
Householder pre-application advice	Standard Rated	75.00	77.00	2.67%
Major strategic development (planning performance agreement)	Standard Rated	POA	POA	
Major development (large residential, retail, leisure, employment) pre-application advice	Standard Rated	3,000.00	3,075.00	2.50%
Major development (50-99 dwellings or 5,000-9,999 m2) pre-application advice	Standard Rated	1,200.00	1,225.00	2.08%
Major development (10-49 dwellings or 1,000-4,999 m2) pre-application advice	Standard Rated	800.00	820.00	2.50%
Minor development (5-9 dwellings or 500-999 m2) pre-application advice	Standard Rated	500.00	510.00	2.00%
Minor development (1-4 dwellings, agricultural, change of use or other minor development) pre-application advice	Standard Rated	300.00	305.00	1.67%
Viability review where a scheme is claimed to not be viable for S106 contributions	Standard Rated	1,300.00	1,330.00	2.31%

LOCAL LAND CHARGES

The Land Charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.
Please contact Blaby District Council Land Charges department for further information or to order your Land Charges search

BUILDING CONTROL

		Individually determined	Individually determined	
Building Regulation Application Charges - Please ring 01455 255850				
Building Control Hourly Rate	Standard Rated	44.50	40.00	-10.11%
Written confirmation of works exempt from Building Regulations	Non-Business	15.00	20.00	33.33%
Written confirmation of non-existence of Building Regulations record	Standard Rated	15.00	20.00	33.33%
Written confirmation of completion of work to which Building Regulations Applied	Standard Rated	15.00	20.00	33.33%
Extensive search of Building Control history for site or premises (per hour)		43.50	40.00	-8.05%
Completion application for a closed application (reactivation of application and 1 inspection)	Standard Rated		56.00	New Charge
Additional inspections on a reactivated application (per inspection)	Standard Rated		40.00	New Charge
Building Control Surveyor attendance at emergency incident/enforcement (per hour)	Non-Business		40.00	New Charge
Building Control Surveyor attendance at emergency incident out of hours (per hour)	Non-Business	87.50	75.00	-14.29%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document)	Non-Business		40.00	New Charge

CATEGORY	VAT	2016/17	2017/18	% increase
Grobby Community Centre		£	£	
Whole Building				
3 hour session	Exempt	40.00	41.00	2.50%
Small Room				
3 hour session	Exempt	20.00	20.50	2.50%
Discounts				
Registered charities (must quote registration number)		70%	70%	0.00%
Approved elderly persons' organisations		70%	70%	0.00%
Regular users – minimum usage 1 booking per week				
booked quarterly in advance with no cancellation permitted		10%	10%	0.00%
Letting of Garages & Garage Plots (HRA)		Where VAT applies, the figures quoted include VAT		
Garage Plots per annum				
Private owners	Standard Rated	44.70	45.65	2.13%
Council house residents if let within proximity of residence	Non-Business	37.30	38.10	2.14%
Garages (Council Tenants)	Non-Business	211.50	216.00	2.13%
Garages (Non Council Tenants)	Standard Rated	253.80	259.15	2.11%
Garages (Council Tenants) not let within proximity of residence	Standard Rated	253.80	259.15	2.11%
Other Housing Charges (HRA)				
Warden Assisted Accommodation				
Guest room charge per night	Standard Rated	10.00	10.25	2.50%
Warden Assistance Alarm Connection				
Lifeline (Weekly charge)	Standard Rated*	4.95	5.05	2.10%
Central Control Connection (Weekly charge)	Standard Rated*	1.90	1.95	2.63%
* Zero-rated for those with disabilities				
Other Housing Charges (Private Sector)				
Accommodation Certificate	Standard Rated	145.00	145.00	0.00%
Service of Housing Act Notices - Recovery of Cost	Non-Business	POA	POA	-
Housing - Mandatory HMO Licensing - Recovery of Cost	Non-Business	POA	POA	-
Sheltered Housing - Service Charges				
Ambion Court	Non-Business	15.00	15.00	0.00%
Hereford Way	Non-Business	9.90	10.15	2.55%
Clarendon House	Non-Business	15.00	15.00	0.00%
Queensway	Non-Business	10.77	11.00	2.16%
Castle Court	Non-Business	15.00	15.00	0.00%
Mayflower Court	Non-Business	15.00	15.00	0.00%
Royal Court	Non-Business	8.54	8.75	2.42%
Centurion Court	Non-Business	15.00	15.00	0.00%
St Giles Close	Non-Business	7.82	8.00	2.37%
Armada Court	Non-Business	10.66	10.90	2.29%
Tom Eatough Court	Non-Business	15.00	15.00	0.00%
Bed and Breakfast Charges (Homeless)				
Households on JSA/IS (Weekly Charge)	Standard Rated	13.29	13.60	2.30%
Employed households (Daily Charge)	Standard Rated	13.29	13.60	2.30%
Each additional member of household (Weekly Charge)	Standard Rated	3.34	3.40	1.91%

CATEGORY	VAT	2016/17	2017/18	% increase
Publication List				
Hinckley & Bosworth Local Plan *	Zero Rated	64.70	66.00	2.00%
Local Plan Documents				
Local Development Scheme	Zero Rated	11.12	11.35	2.06%
Statement of Community Involvement	Zero Rated	11.12	11.35	2.06%
Residential and Employment Land Availability Monitoring Statement	Zero Rated	11.12	11.35	2.06%
Authority Monitoring Report	Zero Rated	11.12	11.35	2.06%
Residential Land Availability Statement	Zero Rated	11.12	11.35	2.06%
Employment Land Availability Monitoring Statement	Zero Rated	11.12	11.35	2.06%
Core Strategy (December 2009) plus Sustainability Appraisal	Zero Rated	25.28	25.80	2.08%
Core Strategy Inspectors Report	Zero Rated	11.12	11.35	2.06%
Site Allocations and Generic Development Control Policies DPD Preferred Options	Zero Rated	64.70	66.00	2.00%
Site Allocations and Development Management Policies DPD Pre-Submission Version	Zero Rated	64.70	66.00	2.00%
Hinckley Town Centre Area Action Plan (March 2011) plus Sustainability Appraisal	Zero Rated		25.50	0.00%
Earl Shilton and Barwell Area Action Plan Preferred Option (January 2011) plus sustainability appraisal	Zero Rated	25.00	30.65	22.60%
Earl Shilton and Barwell Area Action Plan Pre-submission version (July 2013) plus sustainability appraisal	Zero Rated	11.00	30.65	178.64%
Earl Shilton and Barwell Area Action Plan (September 2014) plus Sustainability Appraisal	Zero Rated	25.00	30.65	22.60%
Earl Shilton and Barwell Area Action Plan Inspectors Report	Zero Rated	11.12	11.35	2.06%
Shopping and Shop Fronts SPD	Zero Rated	11.12	11.35	2.06%
Affordable Housing SPD	Zero Rated	11.12	11.35	2.06%
Rural Needs SPD	Zero Rated	11.12	11.35	2.06%
Sustainable Design SPD	Zero Rated	11.12	11.35	2.06%
Play and Open Space Developer Contributions SPD	Zero Rated	11.12	11.35	2.06%
Hinckley Town Centre Strategic Transport Development Contributions SPD	Zero Rated	11.12	11.35	2.06%
Burbage Village Design Statement	Zero Rated	11.12	11.35	2.06%
Ratby Village design Statement	Zero Rated	11.12	11.35	2.06%
Market Bosworth Neighbourhood Plan		30.00	30.65	2.17%
Other Documents				
Employment Land and Premises Study (BE Group) 2013	Zero Rated	30.33	31.00	2.21%
Leicester & Leicestershire Employment Land Study	Zero Rated	30.33	31.00	2.21%
Retail Capacity Study	Zero Rated	25.28	25.80	2.08%
Green Infrastructure Study	Zero Rated	30.33	31.00	2.21%
Landscape Character Assessment	Zero Rated	25.28	25.80	2.08%
Strategic Flood Risk Assessment	Zero Rated	30.33	31.00	2.21%
Biodiversity Assessment	Zero Rated	25.28	25.80	2.08%
Areas of Separation Review (March 2012)	Zero Rated	20.22	20.65	2.13%
District, Local and Neighbourhood Centre Review (February 2012)	Zero Rated	11.12	11.35	2.06%
Green Wedge Review (December 2011)	Zero Rated	20.22	20.65	2.13%
Green Wedge Allocations Topic Paper (July 2012) Assessment of New Areas	Zero Rated	20.22	20.65	2.13%
Open Space, Sport and Recreational Facilities Study (July 2011)	Zero Rated	40.44	41.30	2.13%
Community, Cultural & Tourism Facilities Review (2013)	Zero Rated	20.22	20.65	2.13%
Gypsy & Traveller Accommodation Needs Assessment (2013)	Zero Rated	20.22	20.65	2.13%
Extended Phase 1 Habitat Survey	Zero Rated	40.44	41.30	2.13%
Strategic Housing Land Availability Assessment	Zero Rated	151.65	154.85	2.11%
Renewable Energy Capacity Study	Zero Rated	30.33	31.00	2.21%
Strategic Housing Market Assessment		30.00	30.65	2.17%
Economic Regeneration				
Hinckley & Bosworth Economic Regeneration Strategy (2016 - 2020)	Zero Rated	11.12	11.35	2.06%
Conservation				
Conservation Area Appraisals (Various)	Zero Rated	11.12	11.35	2.06%

Note: - All publications are subject to an additional charge for postage and packing

Note: - * 50% discount for local residents and voluntary organisations

CATEGORY	VAT	2016/17	2017/18	% increase
		£		
Register of Electors – Statutory Fees				
Purchase of register in Data format (per request)	Standard Rated	20.20	20.75	2.72%
(per 1000 or part there of)	Standard Rated	1.50	1.55	3.33%
Purchase of register in Printed format (per request)	Zero Rated	10.10	10.30	1.98%
(per 1000 or part there of)	Zero Rated	5.05	5.20	2.97%
Purchase of the (printed) Marked Register per request	Zero Rated	10.10	10.30	1.98%
(per 1000 or part there of - data format)	Zero Rated	1.00	1.00	0.00%
(per 1000 or part there of - paper format)	Zero Rated	2.00	2.00	0.00%
Reprographic Charges				
Photocopies for members of staff and Parish Councils				
A4 per sheet – black and white	Standard Rated	4p / copy	4p / copy	0.00%
A4 per sheet – colour	Standard Rated	7p / copy	7p / copy	0.00%
A3 per sheet – black and white	Standard Rated	8p / copy	8p / copy	0.00%
A3 per sheet – colour	Standard Rated	14p / copy	14p / copy	0.00%
Miscellaneous				
Agendas per copy				
Council	Zero Rated	5.21	5.30	1.79%
Planning	Zero Rated	10.41	10.70	2.75%
Other Committees	Zero Rated	5.21	5.30	1.79%
Photocopies of parts of reports and other documents				
1 copy A4	Standard Rated	0.10	0.10	0.00%
1 copy A3	Standard Rated	0.20	0.20	0.00%
Mortgage Questionnaire	Zero Rated	88.51	90.50	2.24%
Sealing Fee for Mortgages (Redemption)	Zero Rated	78.10	80.00	2.43%
Published Statement of Accounts	Zero Rated	10.77 + p&p	11.00 + p&p	2.14%

CATEGORY	VAT	2016/17	2016/17	2017/18	2017/18	% increase
		£	£	£	£	
Legal Services						
Miscellaneous Agreements						
Retrospective Consent (ex Council Properties)	Zero Rated	106.50		109.00		2.35%
Recharge of Legal Costs for Section 106 Agreements	Non-Business	At cost minimum fee 1,213.00		At cost minimum fee 1,240.00		2.22%
S106 Agreement Shortform Unilateral Undertaking	Non-Business	212.50		217.00		2.12%
Variation of S106 Agreement	Non-Business	At cost minimum fee 506.00		At cost minimum fee 520.00		2.77%
Preparation of lease for industrial unit / shop (includes Lease renewal)	Exempt	238.00		270.00		13.45%
Preparation of lease for Greenfields / Atkins (incl lease renewal)	Exempt	318.50		270.00		-15.23%
Preparation of Non Standard Lease	Exempt	394.50		450.00		14.07%
Preparation of deed of licence / variation of a term of lease	Exempt	131.50		210.00		59.70%
Surrender of lease	Exempt	379.00		390.00		2.90%
Licence To Assign	Exempt	379.00		390.00		2.90%
Recharge of costs for sale / purchase of land	Exempt	At cost minimum fee 379.00		At cost minimum fee 390.00		2.90%
Preparation of a deed of release of a restrictive covenant	Standard Rated	232.50		237.50		2.15%
Open Space Land adoption	Exempt	At cost minimum fee 758.00		At cost minimum fee 775.00		2.24%
Data Protection subject to access request (Statutory Maximum)	Non-Business	10.00		10.00		0.00%
Deed of Dedication	Non-Business	293.50		300.00		2.21%
Deed of Rectification (Nil Charge if Council in error)	Standard Rated	253.00		260.00		2.77%
Right of Way (Standard easement)	Non-Business	212.50		217.00		2.12%
Retrospective Consent (RTB Properties)	Non-Business	106.50		109.00		2.35%
Postponement of charge (RTB Properties)	Non-Business	106.50		109.00		2.35%
Licence authorising change of use	Non-Business	238.00		243.00		2.10%
Grazing licences	Zero Rated	106.50		109.00		2.35%
Deed of Variation of Leases	Standard Rated	318.50		325.00		2.04%
JCT Minor Works Contract	Non-Business	106.50		109.00		2.35%
Sealing Fee	Non-Business	20.25		20.75		2.47%

Charge for diversion/extinguishment of Public Rights of Way

		FIRST PATH	EACH ADD.	FIRST PATH	EACH ADD.	
Stage 1 (Preliminary Consultation)	Non-Business	860.00	252.75	880.00	260.00	2.33%
Stage 2 (Making Order)	Non-Business	344.00	101.10	352.00	103.50	2.33%
Stage 3 (Submission to Secretary of State where Order opposed)	Non-Business	404.50	101.10	413.00	103.50	2.10%
Stage 4 (Confirmation of Order)	Non-Business	202.50	60.66	207.00	61.50	2.22%

Note: - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage

Town Police Closures	Non-Business	152.00				-100.00%
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Scale of fees of applications made or deemed to be made on or after 31 July 2014

Category of development	Fee payable
A - Operations	
1. The erection of dwellinghouses (other than development in category 6).	<p>(1) Where the application is for outline planning permission and -</p> <p style="padding-left: 20px;">(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p style="padding-left: 20px;">(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p style="padding-left: 20px;">(a) where the number of dwellinghouses to be created by the development is 50 or fewer, £385 for each dwellinghouse;</p> <p style="padding-left: 20px;">(b) where the number of dwellinghouses to be created by the development exceeds 50, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).	<p>(1) Where the application is for outline planning permission and -</p> <p style="padding-left: 20px;">(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p style="padding-left: 20px;">(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p style="padding-left: 20px;">(a) where no floor space is to be created by the development, £195;</p> <p style="padding-left: 20px;">(b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £195;</p> <p style="padding-left: 20px;">(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square</p>

	<p>metres, £385;</p> <p>(d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £385 for each 75 square metres of that area;</p> <p>(e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £250,000.</p>
<p>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).</p>	<p>(1) where the application is for outline planning permission and -</p> <p>(a) the site area does not exceed 2.5 hectares, £385 each 0.1 hectare of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each additional hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £385;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £385 for the first 540 square metres, and an additional £385 for each 75 square metres in excess of 540 square metres; and</p> <p>(d) where the area of gross floor space to be created by the development exceeds 4215 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000.</p>
<p>4. The erection of glasshouses on land used for the purposes of agriculture.</p>	<p>(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,150.</p>

<p>5. The erection, alteration or replacement of plant or machinery.</p>	<p>(1) Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area; (2) where the site area exceeds 5 hectares, £19,049; and an additional £115 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.</p>
<p>6. The enlargement, improvement or other alteration of existing dwellinghouses.</p>	<p>(1) Where the application relates to one dwellinghouse, £172; (2) where the application relates to two or more dwellinghouses, £339.</p>
<p>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</p>	<p>£172</p>
<p>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£195</p>
<p>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of the site area; (2) where the site area exceeds 7.5 hectares, £31,725; and an additional £126 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £250,000.</p>
<p>10. The carrying out of any operations not coming within any of the above categories.</p>	<p>(1) In the case of operations for the winning and working of minerals - (a) where the site area does not exceed 15hectares, £195 for each 0.1 hectare of the site area; (b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000; (2) in any other case, £195 for each 0.1 hectare of the site area, subject to a maximum in total of £1,690.</p>

B - Uses of land	
<p>11. The change of use of a building to use as one or more separate dwellinghouses.</p>	<p>(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses - (a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each additional dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000; (2) in all other cases - (a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
<p>12. The use of land for - (a) the disposal of refuse or waste materials; (b) the deposit of material remaining after minerals have been extracted from land; or (c) the storage of minerals in the open.</p>	<p>(1) Where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area; (2) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000.</p>
<p>13. The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</p>	<p>£385</p>
C – Other applications	
<p>14. Certificate of Lawful Use or Development - (a) where the application relates to an existing use or development, the fee appropriate for an application for planning permission for that use or development (b) where the application relates to a proposed</p>	<p>(a) Same fee as a Full application for the same development (b) Half the fee of a Full application for that development (c) £195</p>

use or development, half that fee. (c) Existing use or operation – lawful not to comply with any condition or limitation	
Prior Approval	
(a) Agricultural buildings operations or to demolish of a building	£80
Proposed change of use of Agricultural building to a State Funded or Registered Nursery	£80
Proposed change of use to State Funded School or Registered Nursery	£80
Proposed change of use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and cafes, Business Storage or Distribution, Hotels or Assembly or Leisure	£80
Prior Notification Under GDO (Telecommunications)	£385
Proposed change of use of a building from Office (Use Class B1) to a use falling within Use Class C3 (Dwelling house)	
Proposed change of use of Agricultural Building to a Dwellinghouse (Use Class C3) where there are no associated operations	£80
Proposed change of use of Agricultural Building to a Dwellinghouse (use Class C3) and Associated Building Operations	£172
Proposed change of use of a building from a retail (Class A1 or A2) Use or a Mixed Retail and Residential Use to a	£80

Use falling within Class C3 (dwellinghouse) where there are no Associate Building Operations	
Proposed change of use of a building from a retail (Class A1 or A2) Use or a Mixed Retail and Residential Use to a Use falling within Class C3 (dwellinghouse) and Associate Building Operations	£172
Notification of Prior Approval for a Change of Use from Storage or Distribution Buildings (B8) and any land within its curtilage to Dwellinghouses (Class C3)	£80
Notification for Prior Approval for a Change of Use from Amusement Arcades / Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (C3)	£80
Notification for Prior Approval for a Change of Use from Amusement Arcades / Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (C3) and Associated Building Operations	£172
Notification for Prior Approval for a Change of Use from Shops (A1), Financial and Professional Services (Class A2), Betting Offices, Payday Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3)	£80
Notification for Prior Approval for a Change of Use from Shops (A1), Financial and Professional Services (Class A2), Betting Offices, Payday Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3) with Associated Building Operations	£172
Notification for Prior Approval for a Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)	£80
17. Hazardous Substances Consent -	

(a) for development involving up to twice the controlled quantity (b) for development involving large quantities (c) continuance of consent without complying with a condition	Please contact your Local Planning Authority for the correct fee for this type of application
18. Confirmation of compliance with condition attached to a grant of planning permission - (a) where the request relates to a permission for development which falls within category 6 or 7 of Part 2 to Schedule 1 (b) where the request relates to a permission for development which falls within any other category of that Schedule	£28 per request £97 per request
19. Variation or removal of a Condition	£195
Application for a grant of replacement planning permission subject to a new time limit:	
(a) If the application is a householder application	£57
(b) If the application is an application for major development	£575
(c) In any other case	£195
Application for a non-material amendment following a grant of planning permission	
(a) If the application is a householder application	£28
(b) In any other case	£195

Fees for advertisements

Scale of fees in respect of applications for consent to display advertisements

Category of development	Fee payable
1. Advertisement displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters – (a) the nature of the business or other activity carried out on the premises; (b) the goods sold or the services provided on the premises; or (c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.	£110
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£110
3. All other advertisements.	£385